

## Board Meeting Minutes 10-21-08

Meeting begins at 8:27 p.m. with Jim Rahilly, John Richardson, Mark Daily, Ralph Campion, Tim Cordell, Alex deGroot, and Marci deGroot attending.

- A motion by Ralph to appoint Jim to the Board was seconded by John and passed.
- Copy of Treasurer's report was recieved
- Review of Halloween Happenings schedule
  - Ballots for campsite contest to be turned in to site # 5
  - Confirmed schedule to be handed to every camper
- 150 pumpkins acquired by John to be picked up by Ralph—seeds to be saved
- Ralph will pickup change
- In case of inclement weather, use Peppermint Hill shelter or Nature Center
- Last minute supplies needed: ribbons, paint, tickets
  - ribbons and paint to be picked up by Marci
- Misc. items needed: more tables at Pep. Hill, megaphone, trash cans, coffee maker
- Marci and Mary to decorate Pep. Hill
- Dance needs: tickets, donation box, music
  - Ralph to bring stereo
- Discussion of food at dance—decide to provide beverages only (not Apple cider b/c of cost—lemonade instead)
- Jim updated his dues
- Ralph reported that he has 5-7 volunteers for event
- Site decorating ballots for family campground only—have certificate ready for Horseman's campground if there are participants
- Nov. 18<sup>th</sup> deadline for Newsletter material
- Decided that Insurance policy and tax certificate be kept in Friends file cabinet in Tim's office
- Ralph will find out what paperwork needs to be done to change checking account signatures
- Revisit the bookkeeping arrangement: Tim to keep books; continue to have two signatures on each check
- Ralph motions to keep records and checkbook at N.C. seconded by John and passed.
- Review of Tim's budget tracking
- Review of operating costs—need for documentation—need to set costs for the year
- Discussion of End of Year Giving campaign—need to start now!
  - use Jan's letter from last year as template
- Need to boost membership
- Decision to not have meeting in December
- Tim suggests that members should receive something upon joining
  - patches, stickers, mugs? Possibly different levels of gifts for different amounts of donations
- Wrote and signed a Thank You card to Kreugers
- Adjourn at approx. 9:45