

**Friends of Potato Creek State Park
Board Meeting
April 15, 2008**

NEW BUSINESS

1. Discuss any public comments
 - a. No new items
2. Discuss creation of Natural/Cultural Resources Committee for planning
 - a. Purpose would be to:
 - i. Raise money
 1. IPALCO grants for money were mentioned
 2. Ralph shared information about Dunes Friends plant sale and fund raisers from other Friends groups
 - ii. Select future projects
 - iii. Champion special events and selected projects
 - iv. Support and work closely with Tim to fund and work on projects as needed.
 - b. It was determined that this was the function of the existing Finance & Fund Raising Committee
 - c. The Schrader Spring House was determined to be a good first project.
 - i. The expense would be minimal
 - ii. Involve multiple state agencies
 - d. The SW Wetland Trail Parking Lot (by trail 4) was also discussed as a good project
 - e. It was determined that we need to call a meeting of the Finance & Fund Raising Committee to discuss projects and fund raising (grants) in more detail
 - f. It was motioned to accept both projects. It was seconded by Marci and Brian and unanimously approved.
3. Determine who picks up mail, who sends thank you cards, who tracks membership, who sends mail
 - a. Ralph, Marci or Brian will pick up the mail from the PO Box (they both have keys).
 - b. Membership tracking
 - i. Ralph, Marci or Brian will send the secretary an e-mail when a new membership is received.
 - ii. The secretary adds the name to the membership list and resends the list to the board members.
 - iii. The secretary sends a thank-you to the new member.
 - c. Thank you cards from contributions – Secretary will send
 - d. Marci will send e-mail reminders for meetings
 - e. Secretary will send reminders on memberships based on last year's list
 - i. 1st send e-mail
 - ii. If no response, follow up with a note in the mail next month
4. Discuss planting a tree at the campground gatehouse in Cheryl's honor
 - a. Marci will discuss with Jim Webb regarding location and type of tree. It will be readdressed in a later meeting
 - b. A bench was also suggested and discussed

- c. Tim suggested we wait until fall to make a decision – we may receive more funds.
- 5. Discuss the possibility of a Friends membership/general information table at Envirofest in Elkhart
 - a. It was determined it would not be a good fit for the Friends groups to participate.
- 6. Discuss Nature Center Host Program
 - a. Tabled per Tim until he thinks about it more.

OLD BUSINESS

- 1. Need for a pop-up tent.
 - a. We have one now
- 2. Determine amount of money available from end of year giving, Geocach donation, Cheryl's Memorial fund
 - a. Perhaps put some monies toward a new camera for Nature Center or toward future projects
 - i. Digital Camera – Tim will let us know what he needs
 - b. Brian motioned, Marci seconded and unanimously approved.
- 3. Anna Krueger presented the 2008 Special Events Committee Budget
 - a. The budget was reviewed and discussed.
 - b. It was motioned to accept, seconded and unanimously approved.
- 4. DNR agreement between the State of Indiana and the Friends Cooperative was signed and given to Tim to submit.

ADJOURNED

The meeting was adjourned.