

Friends of Potato Creek State Park Board Meeting Minutes  
3/20/07 Location: PCSP Nature Center

Attendees:

Kathy Serrat  
John Richardson  
Mark Daily  
Jan Shupert-Arick  
Bill Arick  
Brian Krueger  
Ralph Campion  
Jim Rahilly

Brian called the meeting to order at 8:47 PM.

For the election of the Board, Ralph will continue to serve as VP and John will continue to be Treasurer. Mark and Jim will be voting members.

For the chicken fundraiser, June 30<sup>th</sup> will be the date. John made motion, Mark seconded. An 800.00 deposit is due 15 days before event. Jan suggested that we make tickets and distribute tickets at the April, May and June meeting. We hope to sell lots of tickets in advance. The price will be 5.00, cost is 3.16. Jan and Bill will make the tickets. Nelson will give us 10 banners to display. Tim said we can put them wherever we want. The Park will hand out flyers also at the campground gate that weekend. We will set it up in the beach parking lot. Ralph will contact the Park concessionaire to get the side dishes to go with the chicken.

For the membership contest, Jan gets a shirt, John got a patch and mug and Ralph got a park pass.

For the Bike safety day on May 5<sup>th</sup>, Linda is writing the bike safety day brochure. Once the write up is complete, she will send to Kathy, she will add the mountain bike information and then send back to Tim and Ralph. The registration fee is 10.00 per family for a limit of 50 families. There is a limit of 100 helmets. We are not yet 501c3, so we cannot get more helmets donated. The safety officer will review safety rules. There will be a 5 station rodeo and show how to ride, stop...etc. We will need 10 adults to volunteer to help for the program at the 5 stations. The write up will be in the Community events, Walkerton Times and a State News Release from Tim. The cost for the officer is 50.00 for the event. Tim needs all the info by the end of March. We will have the Governor's in shape walk at 10:00 AM, the bike safety class at 11:00 AM, and the mountain bike class at 2:00 PM.

John asked if anyone has done nonprofit taxes, he needs the forms. John will download from the Indiana website and file those.

For the membership flyer, the cost was \$65.00 for 500 copies. This would be included with the Park Pass sales. This quote does not include folding. John will print 500 copies. Kathy will print 500 also.

Everyone needs to look at the brochure and give Tim feedback on any changes to the form. Changes will all be sent to Tim by 3/27. We can also fill up the blank space that is being used as a mailer.

Make sure we have the disclaimer on all published items from the Friends Group.

Envirofest in Elkhart has contacted Tim; we have been invited to participate in this festival. They are looking for someone to set up a booth on June 9<sup>th</sup> and 10<sup>th</sup>. Jim said Audubon went last year with another group and said it did not fit well. We felt we had enough on our plate this year; we can look at this again next year.

Mark will publish the newsletter very soon to announce our upcoming events.

Ralph suggested that we donate 100.00 for the mountain bike signs. All agreed, except Mark opposed saying that we need to make sure we look at our budget and our purpose and be cautious about spending money.

Jan suggested that JF New set up a plant table at one of upcoming events. Perhaps combine it with the 4500 plant donation.

Kathy will develop a letter and brochure and invoice for renewals.

Meeting adjourned at 9:48 PM.

Next Board Meeting will be 4/17.